



## Registration and Wait List Procedures

### Registration Fees

New family \$75.00

Enrolled family \$50.00

Please understand that returning this form with payment places you on the wait list for enrollment in our program. In no way does it guarantee that you will have a space in our program at the desired time. We will do everything we can to accept your child into our program as close as possible to the desired date of enrollment, but due to child development (child readiness to move to the next room to create a space) and the desire to keep our classroom sizes low in numbers, we cannot promise space available at the exact time that you wish.

### Wait List

1. Siblings of already enrolled children will have priority over newly registering families.
2. Registrations are accepted and processed in the order that they are received.
3. When a space becomes available for your child, you are given the opportunity to either
  - a. Accept the space and begin payment for the space OR
  - b. Refuse the space and be placed at the bottom of the wait list.
4. The Center will give consideration to the order of desired enrollment dates as secondary consideration for space availability.

While we hope that we are able to accommodate your child in our program, we invite you to make plans for the care of your child while waiting for space availability. Please visit the following websites that may be helpful to you:

Bright from the Start, Georgia Department of Early Care and Learning: [www.decal.ga.gov](http://www.decal.ga.gov) this site will allow you to search for all licensed programs in the desired area of your choice. You can look up their licensing reports and search the site for information relevant to your needs.

The National Association for the Education of Young Children (NAEYC): [www.naeyc.org](http://www.naeyc.org)  
NAEYC is the highest mark of excellence that a childcare center can receive. You can search for accredited programs and learn more about what quality childcare looks like.

Georgia Health Sciences University: [www.georgiahealth.edu/ccrr](http://www.georgiahealth.edu/ccrr) this is the resource and referral agency for southern central Georgia which includes Coweta County. The staff can help you narrow your search for childcare by price, location and items of particular importance to you.

\*Please return this form with the applicable non-refundable fee listed above.



## Registration Form

Please return this form with the applicable non-refundable fee indicated:

- Currently enrolled family \$50.00
- New enrolled family \$75.00

Parent/Guardian \_\_\_\_\_

Address \_\_\_\_\_

Phone numbers: home \_\_\_/\_\_\_/\_\_\_ cell \_\_\_/\_\_\_/\_\_\_ work \_\_\_/\_\_\_/\_\_\_

Parent/Guardian \_\_\_\_\_

Address \_\_\_\_\_

Phone numbers: home \_\_\_/\_\_\_/\_\_\_ cell \_\_\_/\_\_\_/\_\_\_ work \_\_\_/\_\_\_/\_\_\_

Desired date of enrollment \_\_\_/\_\_\_/\_\_\_

Child's name \_\_\_\_\_

DOB \_\_\_/\_\_\_/\_\_\_ or due date if expecting

Age of the child at the desired time of enrollment \_\_\_\_

Desired date of enrollments \_\_\_/\_\_\_/\_\_\_

Child's name \_\_\_\_\_

DOB \_\_\_/\_\_\_/\_\_\_

Age of the child at the desired time of enrollment \_\_\_\_

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_